

The Rural Coffee Caravan

Review 2017



Our review this year is a stream lined document from previous years, produced to support the independently assessed accounts as presented to the Charity Commission. It contains relevant statistics and comment on our activities and is designed to act as a comprehensive, informative review of our work throughout the year.

May 2018

Ann Osborn

Rural Coffee Caravan The Old Shop Weybread IP21 5TU tel. 01379855338 email info@ruralcoffeecaravan.org.uk www.ruralcoffeecaravan.org.uk

Administrative Information 2017

Charity Name: Rural Coffee Caravan Information Project

Charity Registration Number: 1125748: founded in 2002, constituted in 2003, received charitable status in 2010

Registered office: c/o The Old Shop, Harleston Road, Weybread, Diss, IP21 5TU

Patron:

Stephen Miles, High Sheriff of Suffolk 2011/2012

Trustee Board:

Canon Sally Fogden (Chair)

George Frost (Vice-Chair)

Richard Browne

Chris Hamilton

Ann Preston

Kate Axon

Committee Members:

John Preston

Diana Patrick

David Love

Jean Turnbull

Treasurer and Secretary:

Ann Preston

Staff:

Ann Osborn – Director

Garry Simmonds – Community Engagement Officer

Michael Osborn -- Administrator

Bankers:

The Co-operative Bank, 11/13 Princes Street, Ipswich, IP1 1PH

Our Aim

To combat rural isolation and loneliness throughout Suffolk by visiting rural locations and holding events that act as a catalyst for people to talk with one another in a friendly and non-threatening atmosphere and provide access to services to individuals and communities.

2017: What we did....

We welcomed 5378 visitors

We made 222 visits

We visited 80 villages across all local Authorities

...and we worked with 66 Organisations

We exchanged 228 pairs of slippers and replaced 348 ferrules

We held 3 Dementia Cream Teas

We held 3 Golden Age Fairs

We welcomed around 200 visitors at the Suffolk Show and over 100 at Euston Rural Pastimes

We were selected as Charity of the Year for "Suffolk Life"

We were finalists in the High Sheriff's Awards

We maintained contact with Big Lunch Extras; attended an Outreach Camp in Ipswich and supported 3 Big Lunches

We attracted 3,600 followers on Twitter

During the year we had over 106 volunteers active in delivering our service, volunteering a total of 1741 hours

...and Sally was awarded the Prime Ministers "Points of Light" award, was invited to Downing Street; and appeared on the Independent newspaper's "Happy List"

2017: People we worked with....

ActivLives
AgeUK Suffolk
Alcoholics Anonymous
Alzheimer's Society
Artbranches
NHS Healthchecks
Avenues East
Babergh District Council
The Big Lunch
Cancer Campaign in Suffolk
Church of England
Citizens Advice Bureaux
Community Action Suffolk
Country Markets
Dementia Adventure
East of England Ambulance Service
East of England Co-op
East Suffolk Voluntary Assoc. for the Blind
Emergency Alarm Buttons
Falls Prevention
Fit Villages
Fresh Start, New Beginnings
Forest Heath District Council
Gipping Valley Model Boat Club
Good Neighbour Scheme
Groundwork
HealthWatch
Hearing Care Centre
Local Train Modelling Clubs
Lofty Heights
Marie Curie
Mears Group
Meccano Modeller
Museum of East Anglian Life
Neighbourhood Watch
Norcas
One Life Suffolk
Operation Christmas Child
Orbit
Our Special Friends
Parish Councils
Parkinson's UK
Safer Neighbourhood Team
Suffolk Action for Blind People
Suffolk Careline
Suffolk Climate Change Partnership

Suffolk Coastal District Council
Suffolk County Council
Community Safety (Suffolk CC)
Suffolk Energy Action
Suffolk Family Carers
Suffolk Fire Service
Suffolk Independent Living
Suffolk Philharmonic Orchestra
Suffolk Police
Suffolk Records Office
Suffolk Wellbeing
The Red Cross
UK Power Networks
U3A
Warmer Homes, Healthy People
West Suffolk Vol. Assoc. for the Blind

We continued to broaden our work in 2017 by organising three Golden Age Fairs, three Dementia Cream Teas and supporting Big Lunches. We were present at the Suffolk Show, Euston Rural Pastimes, Suffolk Dog Day and the Aldeburgh Great Get together.

We maintained our continual focus on fundraising as it remains apparent that there has been no change in the increasing competition for this declining resource. We continued to work with existing funders to ensure, wherever possible, repeat funding occurred and we also pursued vigorously any new funding opportunity we identified.

Effective use of social media is vital these days and we continued taking part in focussed Twitter events that raise awareness of our work and also allow us to learn of the work of others to inform us of future activities that may be of interest.

We continue to be incredibly fortunate to have such dedicated, willing and exceedingly good-humoured 'front line' volunteers. In 2017 they all continued their really hard work displaying their diverse skills....towing, baking, insurance, accounting, health and safety, marketing, social media and tea making are just a few. In 2017 we had 106 volunteers providing us with a total of 1,741 hours. We simply could not function without them.

And as always, special thanks to CoffeeLink of Ipswich who so kindly donate all our coffee (and it really is great coffee) and East of England Co-op, who provide us with endless boxes of tea and invaluable help at our Golden Age Fairs.

You are all are truly fantastic people! Thank you.

2017: Some significant events....

❖ We "lose little, and win big"...

Our caravan was stolen last summer. After an urgent appeal we were overwhelmed with a multitude of kind donations and as a result of this were able to purchase a magnificent replacement caravan, which we nicknamed 'Bailey'.

We were blown away by the outpourings of support and generosity from so many individuals, trusts and organisations – the full list too long to name, but our heartfelt

thanks go out to everyone. We would like to say a big thank you to the East of England Co-op for so quickly setting up a crowdfunding page for us, and also for lending us an interim vehicle, and to Ipswich Building Society for stepping in to open an account for those who didn't want to donate online. Special thanks must go to Mid Suffolk District Councillors, for picking up on our plight so quickly and for their incredible support. We were so grateful to have been able to fully resume our service within a matter of weeks after the theft because of everyone's appreciation of its necessity and urgency – a testament to the power of community and those who value it.

Although the loss of our loved caravan was a devastating blow to us, the truly amazing response from everybody to ensure we were supported and financially sorted to get back to work immediately was an unquantifiable faith restorer. We are resolved to come back stronger than ever because of this support. The whole team at The Rural Coffee caravan would like to thank everybody for your, frankly, passionate support and for making us aware of how much our Coffee Caravan means to you.

❖ We get a visit....

“The Big Walk”, was a major Eden Project initiative designed to connect people and celebrate community throughout the country. Five teams of walkers spanned the UK in an effort to highlight the rich diversity of communities which make up the backbone of the country, while demonstrating the commonality we all share.

Peter Stewart, Eden Project Executive Director, described it as “an incredible project to shine a light on the ordinary people all over the UK doing extraordinary things for their community. Whether coming together in celebration or in solidarity, in times like these the importance of community unity is greater than ever before. This project shared the positive impact that people coming together can have”.

We were delighted to be selected for a visit from one of the teams. They stopped with us at our outdoor village visit at Great Bradley in June.

❖ We make new friends...

“Suffolk Life” is a major pension plan provider, based in Ipswich. We were surprised and delighted to be chosen by them as their “Charity of the Year 2017”. This was the first time we had received such recognition from a local firm and it meant a great deal to us. They spent the year raising funds in a variety of ways (one of which

involved LOTS of delicious cake). They also came out to help us deliver some of our events. They were terrific to work with and so enthusiastic and supportive donating time (and office furniture!) to help us during the year. They raised over £6000! Hugely useful income that is 'unrestricted' and therefore enables us to engage session help when we need it. It felt as if we had made new friends, and we will remain in touch as they are still there for us and happy to help with the odd bit of printing.

❖ We are pleased to help...

Three years ago we were approached by the Rural Community Development Officer in Kent for information on our organisation and work. From those initial discussions the Rural Kent Coffee and Information project was born. It provides a mobile pop-up cafe and information hub that goes to Kent's rural communities, to help tackle loneliness, isolation and to improve access to information. We were thrilled to attend their launch in April 2017

This is what Kathy Bugden, Kent's R.C.D. Officer wrote:

"From the start, the project has been a huge success for us and we have the Suffolk Coffee Caravan crew to thank, not just for the inspiration but for their on-going support throughout the process of getting the project off the ground.

Their film had inspired me at a convention run by the Campaign to End Loneliness. It was short, colourful and gave an immediate overview of their work and more importantly a real impression of how the project feels for all involved. The same film has been a constant reminder to us of what we are aspiring to.



It was a pleasure to be hosted by Garry and Sally for a day to see the project in action and to hear how it all began. This experience gave me the confidence to sow the seed in Kent and to try to persuade others that this slightly odd concept would work here too. The

Suffolk film has been our key promotional tool; the single most effective way of getting the message across to potential communities, funders, decision makers and supporting agencies. We now have funding to produce our own film later this year.

Securing funding has been one of the hardest aspects of getting the project off the ground and would have been much harder for us had Ann not provided detailed guidance on project costs for our budget. Benefiting from their experience the budget proved to be accurate and efficient. We were extremely lucky to secure funding for a three year project. We are in no doubt that this was down to the success of the Suffolk Coffee Caravan, which we were able to demonstrate and evidence in our own funding applications.

Ann continued to give support via email and telephone on a number of crucial occasions, not least whilst trying to walk her dog on a Friday evening. Her compassion for this work is infectious and has motivated me throughout.

We were delighted that the Suffolk Coffee Caravan and their crew attended our launch event last year. Ann gave a passionate speech and Sally declared us open for business. It was a wonderful day, enjoyed by all those who attended.

Ongoing sharing of experience and learning will help us to keep on track. Friendship has developed between the Kent and Suffolk Crews and we hope that our volunteers will be able to visit the Suffolk project for themselves.

Recently we were visited by Community Hub 1066 and we have just heard that they are in discussion with "Action in Rural Sussex", our equivalent organisation in Sussex, about getting a Coffee Caravan project going. This is fantastic news and all credit to the Suffolk Coffee Caravan.

❖ Classic us...

In November last year we were delighted to receive funding from Age Unlimited enabling us to host The Suffolk Philharmonic Orchestra (SPO) at Shotley village hall for a community concert. This was free to attend and we provided lunch and offered a slipper exchange after the concert.

It was a truly wonderful experience. The music was beautiful, performed by international standard musicians, including a harpist. It was a first time experience for some of our guests and moved some of them to tears.

The SPO also offered a workshop to children at the primary school. This was enthusiastically enjoyed by children and teachers alike.

The SPO has a charity arm and try to hold several of these community days each year. It's something we very much hope to repeat.

The Year Ahead

The year ahead will be a challenging one. Whilst continuing to focus on our core deliverables we must maintain our efforts to retain and attract funders. We will remain committed to the delivery of a service to communities throughout Suffolk that tackles rural isolation and loneliness and promotes community spirit. We will continue to create an environment in which visitors and support organisations feel a sense of trust, safety and neutrality; and provide a balanced mix of services and events to meet the needs of different communities. Our work to provide support for 'hard to reach' groups will continue.

We must continue to plan and organise, for the certainty that the fundraising environment on which we are financially reliant will remain challenging, and will require extra focus. We must do this as we continue to position ourselves, as a vital part of the voluntary and "not for profit sector" infrastructure in Suffolk, continuing to help Local Authorities and Organisations to serve and to deliver their work to people in rural communities.

At the same time, we will ensure we maintain a tight grip on costs.

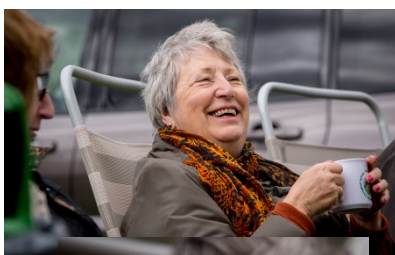
Specifically in 2018, we will:

- Ensure we concentrate on village visits
- Explore all fundraising opportunities to find alternative sources of funding to cover core costs
- Maintain relationships with local authorities and organisations and encourage representatives from local councils and voluntary organisations to accompany us on visits and take part in our events
- Continue to be an enabler for Local Authorities to deliver more effective services to their customers. We will work with them and be seen as an effective and respected outsourced service provider
- Work with Artlink on a major project "Make Do and Friends" which is a high quality participatory arts outreach programme with rurally isolated older people in Suffolk
- Act as a facilitator for the Museum of East Anglian Life as they develop a project requiring input from some of our visitors (intriguingly called "Fake News in the Age of the Horse")

- Work with Suffolk CC and IES CCG on their “Community Connectors” scheme which is a social prescribing initiative initially in the north Framlingham area
- Develop our “Meet up Mondays” collaborative project with Community Action Suffolk working alongside Sally Connick the Development Manager for the Good Neighbours Scheme network
- Seek funding for an admin assistant to support “MeetUpMondays” and RCC
- Explore ways of expanding to three vehicles
- Continue working alongside Healthwatch including on their “Time for Change” project using our new found filming skills to capture feedback and impact
- Continue our excellent relationship with the East of England Coop especially in the development of their “Community Cuppa” initiative
- Raise our profile, continuing our work with “The Big Lunch” and “The Campaign to End Loneliness” organisations
- Ensure we take every opportunity to increase our pool of volunteers
- Ensure that throughout the year we work within budget and cash flow requirements at all times.

“ Do your little bit of
good where you are; it's
those little bits of good put
together that overwhelm
the world. ”

– Desmond Tutu



RECEIPTS AND PAYMENTS ACCOUNTS

Rural Coffee Caravan Information Project
1125748
31st December 2017

Section A Receipts and Payments

Section A Receipts and Payments

		Unrestricted Funds 2017 <i>to the nearest</i> £	Restricted Funds 2017 <i>to the nearest</i> £	Total Funds 2017 <i>to the nearest</i> £	Previous Year 2016 <i>to the nearest</i> £
Receipts					
Grants	1,3,4	29,850	69,967	99,817	138,414
Service Agreements	2	1,000	-	1,000	2,584
Donations	5	5,967	17,244	23,211	10,902
Bank interest		11	-	11	43
Other income	6	8,669	-	8,669	4,000
<i>Total receipts</i>		45,497	87,211	132,708	155,943

Payments

Vehicle costs	7		32,560	32,560	36,006
Staff costs	8	17,751	54,395	72,146	71,322
Volunteer costs			85	85	1,683
Support costs	9	6,943	6,939	13,882	18,794
Ferrules & Slippers			2,081	2,081	2,071
Loan repayments	10		4,000	4,000	-
Governance costs	11		442	442	550
<i>Total payments</i>		24,694	100,502	125,196	130,426
<i>Net of receipts/(payments)</i>		20,803	- 13,291	7,512	25,517

Cash funds last year end	58,885	34,795	93,680	93,680
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<i>Cash funds at this year end</i>	66.167	35.025	101.192	
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Section B Statement of Assets and Liabilities at 31st December 2017

Unrestricted Funds 2017 <i>to the nearest</i> £	Restricted Funds 2017 <i>to the nearest</i> £	Total Funds 2017 <i>to the nearest</i> £	<i>Previous Year</i> 2016 <i>to the nearest</i> £
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Cash Funds

Bank Current Account		54,226	15,025	69,251	61,750
Bank Deposit Account		11,941	20,000	31,941	31,930
<i>Total cash funds</i>		66,167	35,025	101,192	93,680

Assets retained for charity's own use

				Fund to which asset belongs	Cost	Current Value
		Unrestricted	Restricted	<i>to the nearest</i>	<i>to the nearest</i>	
				£	£	
Motor vehicle			Restricted	8,225	3,500	
Campervan			Restricted	36,865	28,000	
Caravan & Equipment			Restricted	26,000	25,000	
Office & IT equipment		Unrestricted		738	150	
Chairs			Restricted	2,150	1,700	
Gazebo			Restricted	740	350	
<i>Total</i>				74,718	58,700	

Liabilities

		<i>Fund to which liability relates</i>			<i>2016</i>	
		<i>Unrestricted</i>	<i>Restricted</i>	<i>to the nearest</i>	<i>to the nearest</i>	
				£	£	
Liabilities	12	4,238	-	4,238	1,443	
<i>Total</i>		4,238	-	4,238	1,443	

The attached notes form part of these financial statements

May 2018 and signed on their behalf by:

Canon Sally Fogden
Chair of Trustees

NOTES TO THE ACCOUNTS

Rural Coffee Caravan Information Project

Charity number 1125748

For the year ended 31st December 2017

Grants	2017 Unrestricted funds	2017 Restricted Funds	2017 Total Funds	2016 Total
Anne French Memorial Trust		250	250	-
Annie Tranmer Charitable Trust		525	525	-
Awards for All Grant			-	8,775
Babergh District Council		3,000	3,000	3,700
Beatrice Lang			-	1,000
Bishops Trust Fund		1,000	1,000	
Brownlee Charitable Trust		2,500	2,500	
Cecilia Gillingham		250	250	
Cowlinge Parish Council		100	100	
DC Moncrieff Charitable Trust			-	500
East of England Co-op			-	5,000
Edith Lilian Harrison 2000 Foundation	2,000		2,000	
Esmee Fairbairn Suffolk Fund			-	15,000
Ex Pat Foundation		12,000	12,000	10,000
Florence Cohen Trust			-	5,000
Forest Heath District Council		3,210	3,210	3,110
Francis Winham			-	1,000
Ganzoni Charitable Trust		2,500	2,500	1,000
Geoffry Burton			-	500
Gt Bradley Parish Council		100	100	
Hadleigh and Boxford Medical Practice	1,050		1,050	
HDH Wills 1965 Trust			-	500
Healthwatch Suffolk		50	50	-
Ipswich Building Society		500	500	
James Wise Charitable Trust		250	250	-
J Paul Getty Trust			-	5,000
JSF Pollitzer Trust	1,000		1,000	
Lady Getty (CAF)		1,000	1,000	
Lesley Mary Carter Trust			-	1,000
Limbourne Charitable Trust	8,000		8,000	4,000
Lynn Foundation			-	500

Marsh Christian Trust		350	350	
Matthew Wrightson Trust			-	500
Mid Suffolk District Council		8,700	8,700	10,700
Mid Suffolk District Council - Councillors		9,500	9,500	
Mrs L D Rope (Third Charitable		7,000	7,000	3,000
Murphy Neuman Charity		750	750	
Music Sales Charitable Trust		1,500	1,500	-
Nettlefold Gaynor Foundation		3,000	3,000	
Ogilvie Charities			-	500
Pargiter Trust		1,947	1,947	
Rank Foundation			-	2,000
Redgrave Parish Council		50	50	
Reuben Foundation			-	250
Roger Vere Foundation	600		600	-
Saddlers Charitable Trust			-	-
Sir Fred Hiam Charitable Trust			-	500
Sir Robert Gooch		520	520	
Spring DAA		1,000	1,000	
St Edmundsbury BC			-	510
Suffolk Coastal District Council			-	1,571
Suffolk Community Foundation	2,000	250	2,250	21,527
SCF - Hughes Hallett		1,997	1,997	
SCF - Birkett Fund		750	750	
SCF - Maurken Fund		500	500	
SCF - Bluebell Fund		3,003	3,003	
Suffolk County Council (M Hicks & J Spicer)		166	166	21,181
The Cotton Trust		250	250	-
The Fitton Trust	200		200	-
The Seckford Foundation	5,000		5,000	5,000
The Goldsmiths Co Charity	10,000		10,000	
The SMB Charitable Trust			-	1,200
Trustees of Scarfe SCT		1,000	1,000	1,500
Victoria Getty (CAF)		500	500	
Waveney District Council			-	890
WG Edwards Charity			-	2,000
	29,850	69,967	99,817	138,414

2	Service agreements	2017	2017	Total Funds	2016
	Healthwatch Suffolk	1,000	-	1,000	1,500
	Orbit Group	-	-	-	1,084
		1,000	-	1,000	2,584

Restricted funds	Balance b/fwd 1/1/2017	Incoming Resources	Outgoing Resources	Balance c/f
The Fuserna Foundation	20,000	-		20,000
J Paul Getty Trust	5,000		5,000	
Lesley Mary Carter Trust	1,000		1,000	
Lynn Foundation	500		500	
Ogilvie Charities	500		500	
Reuben Foundation	250		250	
Suffolk Community Foundation	5,545	250	5,795	
WG Edwards Charity	2,000		2,000	
Anne French Memorial Trust		250	250	
Annie Tranmer Charitable Trust		525	-	525
Babergh District Council		3,000	3,000	
Bishops Trust Fund		1,000	1,000	
Brownlee Charitable Trust		2,500	2,500	
Cecilia Gillingham		250	250	
Cowlinge Parish Council		100	100	
Ex Pat Foundation		12,000	-	12,000
Forest Heath District Council		3,210	3,210	
Ganzoni Charitable Trust		2,500	-	2,500
Gt Bradley Parish Council		100	100	
Healthwatch Suffolk		50	50	
Ipswich Building Society		500	500	
James Wise Charitable Trust		250	250	
Lady Getty (CAF)		1,000	1,000	
Marsh Christian Trust		350	350	
Mid Suffolk District Council		8,700	8,700	
Mid Suffolk District Council - Councillors		9,500	9,500	
Mrs L D Rope (Third Charitable Settlement)		7,000	7,000	
Murphy Neuman Charity		750	750	
Music Sales Charitable Trust		1,500	1,500	
Nettlefold Gaynor Foundation		3,000	3,000	
Pargiter Trust		1,947	1,947	
Redgrave Parish Council		50	50	
Sir Robert Gooch		520	520	
Spring DAA		1,000	1,000	
SCF - Hughes Hallett		1,997	1,997	
SCF - Birkett Fund		750	750	

SCF - Maurken Fund		500	500	
SCF - Bluebell Fund		3,003	3,003	
Suffolk County Council (M Hicks & J Spicer)		166	166	
The Cotton Trust		250	250	
Trustees of Scarfe SCT		1,000	1,000	
Victoria Getty (CAF)		500	500	
	34,795	69,967	69,737	35,025

4 Restricted Fund Purposes (for grants and donations of £5,000 and above)	
The Fuserna Foundation	Reserves
Ex Pat Foundation	Golden Age Fairs
Just Giving public donations	Caravan and village visits
Mid Suffolk District Council	Village visits
Mid Suffolk District Council - councillors	Caravan
Mrs L D Rope (Third Charitable Settlement)	Caravan

5 Restricted donations 2017	
Donations £500 and under	1,040
Just Giving	16,079
Cash donations for replacement caravan	125
	17,244

6 Other income 2017	
Zurich insurance claim for stolen caravan	8,669
	8,669

7 Vehicle Costs		
	2017	2016
Vehicle & Equipment	22,827	28,525
Running Expenses	5,544	4,691
Site Expenses	2,617	797
Refreshments	1,572	1,993
	32,560	36,006

8	Staff Costs	2017	2016
	Staff Salary	54,395	54,320
	Staff PAYE & NIC	15,003	13,655
	Staff Travel Expenses	822	1,379
	Payroll fees	456	276
	Session workers (wages & expenses)	1,470	1,692
		72,146	71,322

9	Support costs	2017	2016
	Telephone	948	1,459
	Insurance	2,901	2,369
	Stationery, Printing and Publicity	1,349	5,176
	IT costs	911	1,293
	Training	-	-
	Meeting costs	62	892
	Office costs	1,235	930
	Consultancy - Fundraising	5,643	6,489
	Business Services	-	72
	Misc & Sundry expenses	833	114
		13,882	18,794

10	Loan repayments	2017	2016
	Repayment of trustee loan to purchase new campervan	4,000	-
		4,000	-

11	Governance costs	2017	2016
	Accounts	442	550
		442	550

12	Liabilities	2017	2016
	HMRC/Payroll costs	1,512	1,443
	Consultancy - Fundraising	1,456	-
	Credit card	187	-
	Expenses	1,084	-
		4,238	1,443

Trustees remuneration

The trustees did not receive any remuneration during the year.

The trustees received reimbursed expenses totalling £1,320 (2016 £1,487).

All claims related to their work as volunteers on village visits



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

RURAL COFFEE CARAVAN INFORMATION PROJECT

**On accounts for the year
ended**

31ST DECEMBER 2017

**Charity no
(if any)**

1125748

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31st March 2018

Name:

Kathryn Cooper (Red Oak Business Services Ltd)

**Relevant professional
qualification(s) or body
(if any):**

FICB

Fellow of the Institute of Certified Bookkeepers

Practice Licence No. 18368

Address:

Red Oak House

Summer Lane, Bromeswell

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.